

GLOBAL TITLE Working Student - Recruiting	LOCATION Munich
--	----------------------------------

WHAT YOU'LL DO

We are seeking a strong candidate to support our recruiting team as a Working Student – Recruiting in a strategically and operationally important and challenging role. Together with another two working students you will be part of the Recruiting Coordination Team and collaborate tightly with the Regional Recruiting Manager organizing all interviews and providing a high-end service to both candidates and internal interviewers. The role is demanding in terms of quality, speed, attention to details and self-organization. But it also provides the chance to learn high-end recruiting of a top management consultancy on international level. Depending on performance, strong candidates will also be able to participate in interviews and recruiting excellence projects.

You can work up to 20 hours/week during your semesters and up to 40 hours/week during your vacation time. The role offers enough flexibility to combine personal, academic and professional life. This is a temporary role from min. 12 to max. 24 months. You need to be an enrolled university student in Germany.

YOU'RE GOOD AT

- Organizing interviews and full interview rounds and supporting the Regional Recruiting Manager and the Regional Recruiters in all strategic and operational topics
- Interacting with BCG interviewers (experts and consultants) across all levels and regions (Europe, Middle East, Americas, Asia Pacific)
- Interacting with candidates across levels and regions
- Interacting with external vendors
- Invoice management
- Candidate database management
- Reporting
- Participation in interviews and recruiting excellence Projects

• YOU BRING (EXPERIENCE & QUALIFICATIONS)

- Ongoing bachelor's or master's studies with very good academic achievements
- First professional experience in at least one internship or working student engagement ideally with focus on topics requiring strong organizational skills
- Strong interest in recruiting and the management consulting area
- Ability to learn quickly, pay attention to details, and adapt to frequently changing circumstances
- Ability to multi-task and operate effectively under time pressure
- Strong self-organization and time management skills
- Strong problem solving skills combined with pragmatic thinking
- Proactive self-starter with high quality standards
- Strong interpersonal skills
- Solid MS Office capabilities
- Very good verbal and written communication skills in English and German

WHO WE ARE

Boston Consulting Group (BCG) is a global management consulting firm and the world's leading advisor on business strategy. We partner with clients from the private, public and not-for-profit sectors in all regions to identify their highest-value opportunities, address their most critical challenges, and transform their enterprises. Our customized approach combines deep insight into the dynamics of companies and markets with close collaboration at all levels of the client organization. This ensures that our clients achieve sustainable competitive advantage, build more capable organizations, and secure lasting results. Founded in 1963, BCG is a private company with 90 offices in 50 countries.

BCG's Global Speciality Businesses work in close collaboration with the consulting teams and other groups within our firm to help acquire, retrieve, organize, and analyze the knowledge that enables BCG to deliver superior business value for its clients. Our role is to be a trusted partner and catalyst for all parts of BCG in facilitating the development of knowledge as a core competitive advantage and building our firm's reputation as a global leader in business consulting. Ultimately, our efforts create a firm-wide culture of knowledge sharing and collaboration.

EQUAL OPPORTUNITY

The Boston Consulting Group is an Equal Opportunity Employer. All qualified applicants will receive consideration for employment without regard to race, colour, age, religion, sex, sexual orientation, gender identity / expression, national origin, disability, protected veteran status, or any other characteristic protected under federal, state or local law.

BUILD. CONNECT. GROW. [BCG.COM/
CAREERS](https://www.bcg.com/careers)

For more information on BCG please log onto:

